



**Indian Maritime University, Kochi Campus  
(A Central University Govt. of India)  
Kochi 682029**

**TENDER FOR  
"PROVIDING HOUSE KEEPING SERVICES AT IMU KOCHI CAMPUS"**

**TENDER NO. IMU/KoC/T-003/2018**

**VOLUME – II**

**PRICE BID**

**Last Date for Submission: 10:00 HRS on 13.06.2018**

**Date & Time of Opening : 11:00 HRS on 13.06.2018**

**TENDER FOR HOUSE KEEPING SERVICES AT  
IMU KOCHI CAMPUS FOR THE YEAR 2018**

<b>Sl. No.</b>	<b>Description of Work</b>	<b>Rate Quoted per month (Rs. Both in words &amp; figures)</b>	<b>Total Months</b>	<b>Total Amount quoted (Rs. Both in words &amp; figures)</b>
1.	<p><b><u>Manpower Cost</u></b></p> <p>Daily sweeping of entrance, front roads, surroundings of building, including daily sweeping and mopping of offices, corridors, common area &amp; staircases, railings, notice boards, cleaning and mopping of hostel rooms, toilets, wash basins, cleaning of tables, chairs and weekly floor washing, scrubbing work of corridors &amp; staircase veranda, wiping of tube light, fans, exhaust fans, electrical fittings, removing and cleaning of windows, cob -webs, including cleaning and removal of choke-up in the drainage lines etc.,</p>		12 Months	
2.	<p><b><u>Material Cost</u></b></p> <p>Cost of required materials, machines, tools, equipments and supply of sanitary consumables etc. and all other work items as and when directed (As per Clause No. 17 of Section II of Volume- I)</p>		12 Months	
	<b>Total</b>			

- GST Extra. The rate quoted should be inclusive of all taxes except GST.
- The minimum labourers to be engaged per day in each of the building are given separately in Section II, Clause 19 of Volume-I.

**Note:**

1. The rate includes wages, EPF, ESI, Bonus, Cost of materials , tools and machineries, Administrative charges, workmen compensation policies, insurance if any, communication facilities, safety equipments etc, all taxes, duties and levies etc.(excluding GST) applicable in complete. It shall be the responsibility of the firm to quote the price after taking into consideration all statutory payments. No ambiguity should be there in the quoted price and the rate must be as per the format given above.
2. The wages (per month) payable by the contractor to his personnel should be as per Government of India **minimum wages, as per Area`B`**.
3. The tenderer shall submit the proof of remittance for his employees towards the payment of statutory norms as applicable to IMU. If the tenderer fails to submit the proof of remittance the payment towards the service will be stopped, until the contractor submits required documents.
4. Responsibilities of Sweepers, Attendant and Supervisors are mentioned separately in the tender in Section-V of Volume-I.
5. For Non-performance of any above items proportionate amount will be deducted from the payment due to the contractor as per **Section-VI, DETAILS OF PENALTIES**.
6. The Rate / Price quoted is inclusive of all taxes (Except GST), duties and charges and shall be firm till the completion of the Contract including the period of extension, if any.

**Signature of the contractor with seal**